

**BRENTWOOD BOROUGH COUNCIL**

**Record of Delegated Decision by Officer (The Openness of Local Government Bodies Regulations 2014)**

**Name:** Phil Ruck

**Post:** Head of Paid Service

<b>Source of Delegated Authority (incl. ref.)</b>	Councils constitution – scheme of delegation –
<b>Record of Decision itself Made</b>	Authority is granted to a 3 year lease of part ground floor office Town Hall to ECC at a rent of £10,000pa Plus VAT
<b>Date of Decision</b>	10/03/2016
<b>Reasons for decision</b>	Good Estate Management
<b>Any alternative options (if any) considered and rejected</b>	None
<b>Where express specific delegated authorization exercised, any declaration of interest by a Member</b>	None
<b>Date of Record Completed</b>	8/3/2016

I confirm that arrangements have been made by me for this information to be published on the website as required by law and to be made available for public inspection at the Town Hall. Please send this record when completed to Democratic Services.

**Signature:**

