

5 March 2014

Agenda Item: 7

**Ordinary Council (Budget)**

**Council Tax 2014/15**

**Report of:** *Jo-Anne Ireland, Director of Strategy and Corporate Services*

**Wards Affected:** *All*

**This report is:** *Public*

**1. Executive Summary**

1.1 This Council is the billing authority for the Borough of Brentwood and is required to set a Council Tax that will not only cover its own requirements, but also those of Essex County Council, Police and Crime Commissioner, Fire Authority and the Parish Councils.

1.2 The precept requirements for 2014/15 are:-

|                               | <b>2013/14</b> | <b>2014/15</b> |
|-------------------------------|----------------|----------------|
|                               | <b>£</b>       | <b>£</b>       |
| Brentwood Borough Council     | 5,265,580      | 5,194,416      |
| Essex County Council          | 33,522,977     | 33,573,402     |
| Police and Crime Commissioner | 4,364,234      | 4,456,991      |
| Fire Authority                | 2,048,858      | 2,051,940      |
| Parishes                      | 281,611        | 301,626        |

1.3 A schedule of the Parish Precepts is attached as Appendix 2.

**2. Recommendation(s)**

2.1 That the Council be approve the formal Council Tax resolution contained in Appendix 1.

2.2 That it be noted that for the year 2014/15 Essex County Council, Essex Police and Crime Commissioner and Essex Fire Authority have stated the following in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992 (“the Act”) for each of the categories of dwellings (valuation band) shown below:

| Valuation Band | Essex County Council<br>£ | Essex Police and Crime Commissioner<br>£ | Essex Fire Authority<br>£ |
|----------------|---------------------------|--|---------------------------|
| A              | 724.50                    | 96.18                                    | 44.28                     |
| B              | 845.25                    | 112.21                                   | 51.66                     |
| C              | 966.00                    | 128.24                                   | 59.04                     |
| D              | 1,086.75                  | 144.27                                   | 66.42                     |
| E              | 1,328.25                  | 176.33                                   | 81.18                     |
| F              | 1,569.75                  | 208.39                                   | 95.94                     |
| G              | 1,811.25                  | 240.45                                   | 110.70                    |
| H              | 2,173.50                  | 288.54                                   | 132.84                    |

**2.3 That having calculated the aggregate in each case of the amounts calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands and the amounts in 2.2 above, the Council, in accordance with Section 40 of the Act, hereby sets the amounts below as the amounts of Council Tax for the year 2014/15 for each of the categories of dwellings shown:**

|                              | <b>Band A<br/>£</b> | <b>Band B<br/>£</b> | <b>Band C<br/>£</b> | <b>Band D<br/>£</b> | <b>Band E<br/>£</b> | <b>Band F<br/>£</b> | <b>Band G<br/>£</b> | <b>Band H<br/>£</b> |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Blackmore                    | 996.38              | 1,162.46            | 1,328.52            | 1,494.58            | 1,826.70            | 2,158.84            | 2,490.96            | 2,989.16            |
| Doddinghurst                 | 1,005.29            | 1,172.84            | 1,340.39            | 1,507.94            | 1,843.03            | 2,178.13            | 2,513.22            | 3,015.87            |
| Herongate                    | 991.72              | 1,157.01            | 1,322.30            | 1,487.58            | 1,818.15            | 2,148.73            | 2,479.30            | 2,975.16            |
| Ingatestone<br>and Fryerning | 1,006.26            | 1,173.97            | 1,341.68            | 1,509.39            | 1,844.80            | 2,180.23            | 2,515.64            | 3,018.78            |
| Kelvedon                     | 996.40              | 1,162.47            | 1,328.54            | 1,494.60            | 1,826.73            | 2,158.87            | 2,491.00            | 2,989.21            |
| Mountnessing                 | 999.48              | 1,166.07            | 1,332.65            | 1,499.23            | 1,832.39            | 2,165.55            | 2,498.71            | 2,998.46            |
| Navestock                    | 991.72              | 1,157.01            | 1,322.30            | 1,487.58            | 1,818.15            | 2,148.73            | 2,479.30            | 2,975.16            |
| Stondon<br>Massey            | 997.40              | 1,163.64            | 1,329.88            | 1,496.11            | 1,828.57            | 2,161.05            | 2,493.51            | 2,992.22            |
| West Horndon                 | 1,010.57            | 1,179.00            | 1,347.43            | 1,515.85            | 1,852.71            | 2,189.57            | 2,526.42            | 3,031.71            |
| Unparished                   | 977.05              | 1,139.90            | 1,302.74            | 1,465.58            | 1,791.26            | 2,116.95            | 2,442.63            | 2,931.16            |

### 3. Introduction and Background

- 3.1 The Local Government Finance Act 1992, as amended by the Localism Act 2011, requires the Council, as billing authority, to determine and agree the combined (viz. incorporating preceptors' requirements) Council Tax requirement for the year.
- 3.2 Strategy and Policy Board met on 18 December 2013 and approved the tax base for 2014/15 as 30,893.4.
- 3.3 At the same meeting, Strategy and Policy Board also approved an estimated surplus on the Collection Fund of £300,000 to be distributed in respect of Council Tax during 2014/15 as follows:

| <b>Authority</b>              | <b>Amount<br/>£</b> |
|-------------------------------|---------------------|
| Brentwood Borough Council     | 36,588              |
| Essex County Council          | 221,112             |
| Police and Crime Commissioner | 28,786              |
| Essex Fire Authority          | 13,514              |

#### 4 Issue, Options and Analysis of Options

- 4.1 Brentwood Borough Council's requirement is £5,194,416 after taking into account a redistributed surplus from the Collection Fund of £36,588. This results in an average Band D Council Tax of £168.14.
- 4.2 Parish Council requirements total £301,626.20. This results in an average Band D Council Tax of £9.76.
- 4.3 Essex County Council's requirement is £33,573,402 after taking into account a redistributed surplus from the Collection Fund of £221,112. This results in an average Band D Council Tax of £1,086.75.
- 4.4 Essex Police and Crime Commissioner's requirement is £4,456,991 after taking into account a redistributed surplus from the Collection Fund of £28,786. This results in an average Band D Council Tax of £144.27.
- 4.5 Essex Fire Authority's requirement is £2,051,940 after taking into account a redistributed surplus from the Collection Fund of £13,514. This results in an average Band D Council Tax of £66.42.
- 4.6 The combined Band D Council Tax for 2014/15 compared with last year is as follows:

|                               | 2013/14<br>£    | 2014/15<br>£    | Increase/<br>(Decrease) |
|-------------------------------|-----------------|-----------------|-------------------------|
| Brentwood Borough Council     | 170.70          | 168.14          | (1.50)%                 |
| Essex County Council          | 1,086.75        | 1,086.75        | 0.00%                   |
| Police and Crime Commissioner | 141.48          | 144.27          | 1.97 %                  |
| Fire Authority                | 66.42           | 66.42           | 0.00%                   |
| <b>Sub-Total</b>              | <b>1,465.35</b> | <b>1,465.58</b> | <b>0.02 %</b>           |
| Parish Councils (average)     | 9.13            | 9.76            | 6.90 %                  |
| <b>TOTAL</b>                  | <b>1,474.48</b> | <b>1,475.34</b> | <b>0.06 %</b>           |

*Note: Percentage increase figures are rounded and, if applied to 2013/14 tax amounts, will not necessarily equate precisely to 2014/15 amounts.*

#### 5 Reasons for Recommendation

- 5.1 The Council has a legal requirement to set the Council Tax for its area by 11 March 2014.

#### 6 Consultation

- 6.1 None.

## **7 References to Corporate Plan**

- 7.1 Good financial management underpins all priorities within the Corporate Plan.

## **8 Implications**

### **Financial Implications**

**Name & Title:** Jo-Anne Ireland, Director of Strategy and Corporate Services

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- 8.1 The financial implications are set out in the report.

### **Legal Implications**

**Name & Title:** David Lawson, Monitoring Officer

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- 8.2 The Council is required to set a Council Tax for 2014/15 before 11 March 2014.

## **9 Background Papers**

- 9.1 Council 5 March 2014 – Medium Term Financial Plan (General Fund) 2014/15 – 2016/17

## **10 Appendices to this report**

- 10.1 1 – Formal Council Tax (Brentwood Borough Council and Parishes) Resolution 2014/15

- 10.2 2 – Schedule of Parish Precepts

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**Formal Council Tax (Brentwood Borough Council and Parishes) Resolution  
2014-15**

1. That it be noted that at its meeting on 18 December 2013 the Strategy and Policy Board approved the calculation of the following amounts as the Council's Tax Base for 2014/15 in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012:

- a) for the whole Council area as 30,893.4 (item "T" in the formula in section 31B of the Local Government Finance Act 1992, as amended ("the Act")), and
- b) for dwellings in those parts of its area to which a Parish precept relates as follows

|                           |         |
|---------------------------|---------|
| Blackmore                 | 1,397.3 |
| Doddinghurst              | 1,147.6 |
| Herongate and Ingrave     | 1,043.8 |
| Ingatestone and Fryerning | 2,237.5 |
| Kelvedon Hatch            | 1,012.9 |
| Mountnessing              | 454.7   |
| Navestock                 | 223.1   |
| Stondon Massey            | 317.9   |
| West Horndon              | 640.5   |

2. That the Council Tax requirement for the Council's own purposes for 2014/15 (excluding Parish precepts) be calculated as **£5,194,416**.

3. That the following amounts be calculated for the year 2014/15 in accordance with Sections 30 to 36 of the Act:

a) **£44,366,312** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.

b) **£38,870,270** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.

c) **£5,496,042** being the amount by which the aggregate at 3a) above exceeds the aggregate at 3b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year (item "R" in the formula in Section 31B of the Act).

d) **£177.90** being the amount at 3c) above divided by the amount at 1a) above, calculated by the Council in accordance with Section 31B of the Act as the basic amount of its Council Tax for the year (including Parish precepts).

e) **£301,626.20** being the aggregate of the following special items (Parish precepts) referred to in Section 34(1) of the Act:

|                         | £         |
|-------------------------|-----------|
| Blackmore               | 40,522.00 |
| Doddinghurst            | 48,607.00 |
| Herongate and Ingrave   | 22,964.00 |
| Ingestone and Fryerning | 98,021.00 |
| Kelvedon Hatch          | 29,399.00 |
| Mountnessing            | 15,300.00 |
| Navestock               | 4,908.20  |
| Stondon Massey          | 9,705.00  |
| West Horndon            | 32,200.00 |

f) **£168.14** being the amount at 3d) above less the result given by dividing the amount at 3e) above by the amount at 1a) above, calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

g) the amounts stated in column (3) below given by adding to the amount at 3f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area specified in 3e) above in each case by the amount at 1a) above, calculated by the Council in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area set out in 3e) above to which one or more special items relate:

h)

|                              | (1)<br>Council<br>Band D<br>Council Tax<br>£ | (2)<br>Parish<br>Band D<br>Council Tax<br>£ | (3)<br>Total<br>Band D<br>Council Tax<br>£ |
|------------------------------|--|---|--|
| Blackmore                    | 168.14                                       | 29.00                                       | 197.14                                     |
| Doddinghurst                 | 168.14                                       | 42.36                                       | 210.50                                     |
| Herongate and<br>Ingrave     | 168.14                                       | 22.00                                       | 190.14                                     |
| Ingatestone and<br>Fryerning | 168.14                                       | 43.81                                       | 211.95                                     |
| Kelvedon Hatch               | 168.14                                       | 29.02                                       | 197.16                                     |
| Mountnessing                 | 168.14                                       | 33.65                                       | 201.79                                     |
| Navestock                    | 168.14                                       | 22.00                                       | 190.14                                     |
| Stondon Massey               | 168.14                                       | 30.53                                       | 198.67                                     |
| West Horndon                 | 168.14                                       | 50.27                                       | 218.41                                     |



- i) the amounts set out below given by multiplying the amounts at 3g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council in accordance with Section 36(1) of the Act as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

|                              | <b>Band A</b><br>£ | <b>Band B</b><br>£ | <b>Band C</b><br>£ | <b>Band D</b><br>£ | <b>Band E</b><br>£ | <b>Band F</b><br>£ | <b>Band G</b><br>£ | <b>Band H</b><br>£ |
|------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Blackmore                    | 131.43             | 153.33             | 175.24             | 197.14             | 240.95             | 284.76             | 328.57             | 394.28             |
| Doddinghurst                 | 140.33             | 163.72             | 187.11             | 210.50             | 257.28             | 304.06             | 350.83             | 421.00             |
| Herongate                    | 126.76             | 147.89             | 169.01             | 190.14             | 232.39             | 274.65             | 316.90             | 380.28             |
| Ingatestone<br>and Fryerning | 141.30             | 164.85             | 188.40             | 211.95             | 259.05             | 306.15             | 353.25             | 423.90             |
| Kelvedon                     | 131.44             | 153.35             | 175.25             | 197.16             | 240.97             | 284.79             | 328.60             | 394.32             |
| Mountnessing                 | 134.53             | 156.95             | 179.37             | 201.79             | 246.63             | 291.47             | 336.32             | 403.58             |
| Navestock                    | 126.76             | 147.89             | 169.01             | 190.14             | 232.39             | 274.65             | 316.90             | 380.28             |
| Stondon<br>Massey            | 132.45             | 154.52             | 176.60             | 198.67             | 242.82             | 286.97             | 331.12             | 397.34             |
| West Horndon                 | 145.61             | 169.87             | 194.14             | 218.41             | 266.95             | 315.48             | 364.02             | 436.82             |
| Unparished                   | 112.09             | 130.78             | 149.46             | 168.14             | 205.50             | 242.87             | 280.23             | 336.28             |

**Schedule of Parish Precepts**

|                              | <b>Total<br/>Precept<br/>£</b> | <b>Band<br/>A<br/>£</b> | <b>Band<br/>B<br/>£</b> | <b>Band<br/>C<br/>£</b> | <b>Band<br/>D<br/>£</b> | <b>Band<br/>E<br/>£</b> | <b>Band<br/>F<br/>£</b> | <b>Band<br/>G<br/>£</b> | <b>Band<br/>H<br/>£</b> |
|------------------------------|--------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Blackmore                    | 40,522                         | 19.33                   | 22.56                   | 25.78                   | 29.00                   | 35.44                   | 41.89                   | 48.33                   | 58.00                   |
| Doddinghurst                 | 48,607                         | 28.24                   | 32.95                   | 37.65                   | 42.36                   | 51.77                   | 61.19                   | 70.60                   | 84.72                   |
| Herongate                    | 22,964                         | 14.67                   | 17.11                   | 19.56                   | 22.00                   | 26.89                   | 31.78                   | 36.67                   | 44.00                   |
| Ingatestone<br>and Fryerning | 98,021                         | 29.21                   | 34.07                   | 38.94                   | 43.81                   | 53.55                   | 63.28                   | 73.02                   | 87.62                   |
| Kelvedon                     | 29,399                         | 19.35                   | 22.57                   | 25.80                   | 29.02                   | 35.47                   | 41.92                   | 48.37                   | 58.04                   |
| Mountnessing                 | 15,300                         | 22.43                   | 26.17                   | 29.91                   | 33.65                   | 41.13                   | 48.61                   | 56.08                   | 67.30                   |
| Navestock                    | 4,908.2                        | 14.67                   | 17.11                   | 19.56                   | 22.00                   | 26.89                   | 31.78                   | 36.67                   | 44.00                   |
| Stondon<br>Massey            | 9,705                          | 20.35                   | 23.75                   | 27.14                   | 30.53                   | 37.31                   | 44.10                   | 50.88                   | 61.06                   |
| West Horndon                 | 32,200                         | 33.51                   | 39.10                   | 44.68                   | 50.27                   | 61.44                   | 72.61                   | 83.78                   | 100.54                  |