

ANNUAL COUNCIL
16TH MAY 2012

PRESENT: Mrs Joan Holmes (Mayor), Cllrs Mrs Coe (Deputy Mayor), Aspinell, Baker, Carter, Ms Chilvers, Clark, Clarke, Mrs Cornell, Mrs Davies, Ms Golding, Mrs Henwood, Hirst, Mrs Hones, Hossack, Keeble, Kendall, Kerslake, Le-Surf, Miss Lewis, Lloyd, McCheyne, Mrs McKinlay, Morrissey, Mrs Murphy, Mynott, Parker, Mrs Pound, Quirk, Reed, Russell, Sapwell, Sleep, Sparling and Tee.

APOLOGIES: Apologies were received from Cllrs Braid, Lee and Dr Naylor, the Borough's Hon. Freeman, Sir Trevor Brooking, and the Rt. Hon. Eric Pickles MP.

All present stood for a minute's silence in memory of Janet Hayward, a former Essex County Councillor who had lived most of her life in Headley Chase, Warley. Cllr Tee paid tribute to Mrs Hayward, recounting some of the many achievements she had made during her lifetime.

1. **MAYORS ANNOUNCEMENTS:** The Mayor congratulated and welcomed to the Chamber newly elected Members - Cllrs Karen Chilvers, Graeme Clark, John Kerslake, Julie Morrissey and Sheila Murphy and wished them well in their new roles.

She thanked the Deputy Mayor, Cllr Mrs Coe, and her husband Paul for fulfilling her engagements at short notice when she had been ill in March.

The Mayor had undertaken many engagements and shared with Members some of the highlights:

1. Accompanied by her granddaughter, Sidonie, the Mayor had very much enjoyed attending a concert by the Brentwood Youth Orchestra at St Thomas's Church arranged by the Rotary Club and had been very impressed at the performance.
2. She had started off the Brentwood half marathon and fun run in which almost 4000 people took part and which had been sponsored by LV.
3. The Mayor attended another family event - the Sport Relief mile – which was held at Brentwood County High School and which had been organised by Cllr William Lloyd, raising £50,000 for charities.
4. She had attended various fund-raising civic dinners to mark the end of the year of office for many Mayors and Chairmen.
5. She had enjoyed visiting the Finchingfield home of the High Sheriff for 2011/12, Lady Ruggles-Brize, to witness the inauguration of the New High Sheriff, Christopher Palmer Tompkinson.
6. On Easter Saturday she attended Hutton polo fields to blow the first whistle and watch an annual international Football tournament for the under 14's featuring teams

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from Germany, Luxembourg and Holland. She was also invited to throw the first pitch at the beginning of the first Baseball game of the season.

7. The Mayor attended the Essex Chairman's awards evening where Cllr Rodney Bass presented cheques to two Brentwood charities - PHAB and the Brentwood Youth Orchestra.

8. She had entertained a group of 40 German students who had made their way from Golders Green by train to see the town of Brentwood.

9. A quiz was held at Brentwood County High School where nearly £1200 was raised for the Mayor's Charities. The Mayor thanked those who organised or supported the event.

10. She had felt privileged to make a short speech and raise the England flag outside the Town Hall on St Georges Day.

11 She had attended a well-staged and enjoyable performance of High Society at Ingatestone Community Centre.

12. She thanked Tricia Sharpe and her team for arranging a 24 hour Bounce a thon at the centre in Keys Hall when £700 was raised for the Mayor's Charities.

13. Abi's last engagement as the Mayor's canine companion was meeting the children of St Mary's School in Shenfield.

14. The Mayor attended the Essex Company of the Year Awards where children from different schools had competed against each other running a company for 10 months.

15. Accompanied by her son, the Mayor had attended An Evening with Steve Davis in aid of the Mayor of Havering's charity, St Francis Hospice.

16. The Mayor's final event was the End of Year Ball which was held at De Rougemont Manor, Warley. She thanked the organisers of the event and supporters for raising further funds for her charities.

The Mayor's chosen charities for 2011/12 were St Francis Hospice and Recoil Twisters Trampoline Club. She had very much enjoyed the fundraising events that had taken place and was delighted to announce that a grand total of £26,500 had been raised. Cheques for £13,250 were presented to representatives from the charities who both expressed their appreciation.

Members were reminded of the 'Where's Abi' competition which had been run in conjunction with the Brentwood Gazette. The Mayor congratulated and presented the two winners of that competition with digital cameras donated by local company Stellisons.

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2. **ELECTION OF MAYOR:** It was proposed by Cllr Mrs McKinlay and seconded by Cllr Hirst that Cllr Mrs Coe be elected Mayor of the Borough for the year 2012/2013.

RESOLVED that Cllr Mrs Coe be elected Mayor of the Borough for the year 2012/2013 until her successor became entitled to act as Mayor.

Cllr Mrs Coe made the statutory Declaration of Acceptance of Office. (The meeting was adjourned whilst Cllr Mrs Coe and Mrs Holmes left the Chamber to enable the new Mayor to be robed.)

Cllr Mrs Coe thanked the Council for her appointment and announced that her chosen charities for the year were to be Crossroads Care, Frontline Partnership, Sawyers Church, and the Alzheimer's Society.

It was proposed by Cllr Mrs McKinlay and seconded by Cllr Hirst that the Council thank Mrs Holmes, the retiring Mayor, for her work during her term of office.

Cllrs Kendall and Le-Surf also paid tribute to Mrs Holmes for her successful term as Mayor.

RESOLVED to thank Mrs Holmes, the retiring Mayor, for her work during her term of office.

The Mayor presented Mrs Holmes with a badge to commemorate her year of office.

At the request of the Mayor, and on behalf of the officers of the Council, the CE presented gifts to the retiring Mayor, Mrs Holmes.

Mrs Holmes thanked the Council and expressed her personal thanks and appreciation for all the help and support from her family, fellow councillors and members of the community who had assisted her and supported her chosen charities during her year of office. Mrs Holmes thanked officers and in particular corporate and Civic Support Officer, Claire Hayden.

3. **APPOINTMENT OF DEPUTY MAYOR:** Proposed by Cllr Mrs McKinlay and seconded by Cllr Hirst that Cllr Mrs Henwood be appointed Deputy Mayor of the Borough for the year 2012/2013.

RESOLVED that Cllr Mrs Henwood be appointed Deputy Mayor of the Borough for the year 2012/2013 until her successor was entitled to act as Deputy Mayor.

Cllr Mrs Henwood made the statutory Declaration of Acceptance of Office and thanked the Council for her appointment.

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4. **BRENTWOOD BOROUGH COUNCIL ELECTIONS 3.5.12:** The Council noted the summary of election results appended to these Minutes.

[HoL&G-Boyle]

5. **POLITICAL GROUPS ON THE COUNCIL:** The following Notices under the Local Government and Housing Act 1989 (Local Government (Committees and Political Groups) Regulations 1990 had been received:

Notice of Wish to Join a Political Group and request for review of arrangements.

<u>Name of Member</u>	<u>Political Group</u>
K Chilvers	Liberal Democrat Group
G Clark	Liberal Democrat Group
J Kerslake	Conservative Group
J Morrissey	Labour Group
S Murphy	Conservative Group

RESOLVED to note the notices.

[HoL&G-Boyle]

6. **LEADER OF THE COUNCIL:** RESOLVED that the Leader of the largest political group on the Council, Cllr Mrs McKinlay, be designated 'Leader of the Council'.

Arising therefrom it was FURTHER RESOLVED that Cllr Hirst be designated as 'Deputy Leader of the Council'.

[HoL&G-Boyle]

7. **APPOINTMENT OF POLICY AND RESOURCES BOARD, EXECUTIVE PANELS AND COMMITTEES:** The Council was invited to review and determine the allocation of seats in accordance with the duty placed on the Council by Section 15 of the Local Government and Housing Act 1989, to determine the number of voting Members on each Committee, to appoint Committees and allocate seats on the Committees in accordance with the wishes of the political groups on the Council. The reference to 'Committees' applied to the Policy and Resources Board and Executive Panels under the Council's political management arrangements.

A political balance proposal for the allocation of seats to the political groups was attached to the report before the Council together with details of the nominations from the political groups to the seats allocated to the political groups on the Policy and Resources Board, Executive Panels and Committees. The report set out the calculation of the total entitlement of seats for each political group on the Policy and Resources Board, Executive Panels and Committees.

In addition, the Council considered the Terms of Reference relating to the all the Council's Committees and Panels.

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In response to a question regarding the Terms of Reference for the Parking, Borough Project Liaison and Highways Localism Panel, the Leader advised Members that Part A of Panel meetings would deal with Highways matters and Part B would consider other relevant matters. The four Essex County Councillors for Brentwood and four BBC Members would form the Panel for Part A of meetings and 11 BBC Members would form the Panel for Part B of meetings.

(Members noted that the Staff Appointments and Staff Appeals Committee would be appointed if required and the Standards Committee was not subject to the political balance requirements. Members were reminded that the Planning Development Control and Licensing Committee was adjusted to meet the requirements of the Licensing Act 2003 to provide a pool of Members any three of which sitting together could form a Sub-Committee).

RESOLVED:

1. To adopt the political balance proposal before the Council (appended) and to approve the Terms of Reference for the Council's Board, Panels and Committees.
2. To appoint the Policy and Resources Board, Executive Panels and Committees and that the number of voting Members having taken into account the political balance of the Council together with the wishes of the political Groups as to who was to be appointed to the seats in accordance with Section 15 of the Local Government and Housing Act 1989 and regulations made thereunder shall be as follows:-

POLICY AND RESOURCES BOARD

Membership 11
(Con 8 , Lib Dem,2 Lab 1)

Conservative

- 1.Cllr R Hirst
- 2.Cllr L McKinlay
3. Cllr A Naylor
4. Cllr K Parker
- 5.Cllr J Pound
- 6.Cllr R Quirk
- 7.Cllr M Reed
- 8.Cllr T Sleep

Substitute Members

Cllr C Cornell
Cllr L Golding

Lib Dem

1. Cllr R Carter
2. Cllr D Kendall

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Substitute Member
Cllr V Davies

Labour

Cllr M Le-Surf
Substitute Member
Cllr J Morrissey

ASSET, INFRASTRUCTURE AND LOCALISM PANEL

Membership 11
(Con 8, Lib Dem 2, Lab 1)

Conservative

1. Cllr P Baker
2. Cllr C Cornell
3. Cllr L Golding
4. Cllr R Hirst
5. Cllr J Kerslake
6. Cllr S Murphy
7. Cllr A Naylor
8. Cllr R Quirk

Substitute Members
Cllr A Baid
Cllr W Russell

Lib Dem

- 1 Cllr B Aspinell
2. Cllr D Kendall

Substitute Member
Cllr R Carter

Labour

Cllr M Le-Surf

Substitute Member
Cllr J Morrissey

AUDIT COMMITTEE

Membership 5

(Con 3, Lib Dem 2)

Conservative

1. Cllr N Hones
2. Cllr C Hossack
3. Cllr J Kerlake

Lib Dem

1. Cllr G Clark
2. Cllr D Kendall

There are no substitutes

ENVIRONMENT PANEL

Membership 11

(Con 7, Lib Dem 3, Independent 1)

Conservative

1. Cllr N Clarke
2. Cllr M Henwood
3. Cllr N Hones
4. Cllr C Hossack
5. Cllr W Lloyd
6. Cllr R McCheyne
7. Cllr T Sleep

Substitute Members

Cllr L Golding

Cllr R Hirst

Lib Dem

1. Cllr G Clark
2. Cllr P Mynott
3. Cllr J Sapwell

Substitute Member

Cllr V Davies

Independent

Cllr R Keeble

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HOUSING AND HEALTH PANEL

Membership 11

(Con 8 , Lib Dem,2 Lab 1)

Conservative

1. Cllr L Golding
2. Cllr M Henwood
3. Cllr R Hirst
4. Cllr L Lee
5. Cllr C Lewis
6. Cllr A Naylor
7. Cllr J Pound
8. Cllr D Tee

Substitute Members

Cllr P Baker

Cllr A Braid

Lib Dem

- 1 Cllr K Chilvers
2. Cllr V Davies

Substitute Member

Cllr J Sapwell

Labour

Cllr J Morrissey

Substitute Member

Cllr M Le-Surf

PARKING, BOROUGH PROJECT LIAISON AND HIGHWAYS LOCALISM PANEL

PART A (Membership 4 ECC/4 BBC)

County Cllr B Aspinell

County Cllr D Kendall

County Cllr A Naylor

County Cllr J Roberts

Cllr A Braid

Cllr N Clarke

Cllr K Parker

Cllr K Sparling

PART B Membership 11(Con 8, Lib Dem 2, Independent 1)

Conservative

1. Cllr A Braid
2. Cllr N Clarke
3. Cllr C Cornell
4. Cllr J Kerslake
5. Cllr C Lewis
6. Cllr W Lloyd

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7. Cllr K Parker
8. Cllr K Sparling

Substitute Members

Cllr L Lee
Cllr D Tee

Lib Dem

1. Cllr G Clark
2. Cllr J Sapwell

Substitute Member

Cllr K Chilvers

Independent

Cllr R Keeble

OVERVIEW AND SCRUTINY COMMITTEE

Membership 11

(Con 7 , Lib Dem 3 Lab 1)

Conservative

1. Cllr P Baker
2. Cllr A Coe
3. Cllr L Lee
4. Cllr R McCheyne
5. Cllr W Russell
6. Cllr K Sparling
7. Cllr D Tee

Lib Dem

- 1 Cllr B Aspinell
2. Cllr K Chilvers
3. Cllr P Mynott

Labour

Cllr J Morrissey

There were no substitutes for this Committee.

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PLANNING DEVELOPMENT CONTROL AND LICENCING COMMITTEE

Membership 15

(Con 11, Lib Dem 3, Lab 1)

Conservative

1. Cllr P Baker
2. Cllr A Braid
3. Cllr A Coe
4. Cllr L Golding
5. Cllr M Henwood
6. Cllr N Hones
7. Cllr R McCheyne
8. Cllr S Murphy
9. Cllr W Russell
10. Cllr K Sparling
11. Cllr D Tee

Substitute Members

Cllr N Clarke

Cllr C Cornell

Lib Dem

1. Cllr R Carter
2. Cllr K Chilvers
3. Cllr V Davies

Substitute Member

Cllr P Mynott

Labour

Cllr J Morrissey

Substitute Member

Cllr M Le-Surf

JOINT COMMITTEE FOR COUNTRY PARKS AND COUNTRYSIDE ESTATE

Membership 4 - 2 ECC and 2 BBC (Conservative)

1. Cllr R Hirst

2. Cllr C Lewis

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RETAIL, COMMUNITY AND CULTURE PANEL

Membership 11

(Con 8, Lib Dem 2, Independent 1)

Conservative

1. Cllr A Braid
2. Cllr N Clarke
3. Cllr C Cornell
4. Cllr L Lee
5. Cllr W Lloyd
6. Cllr S Murphy
7. Cllr M Reed
8. Cllr W Russell

Substitute Members

Cllr M Henwood

Cllr K Sparling

Lib Dem

1. Cllr P Mynott
2. Cllr J Sapwell

Substitute Member

Cllr D Kendall

Independent

Cllr R Keeble

STANDARDS COMMITTEE

Membership 12

(3 Independent members, 3 Parish Council Representatives,
Borough Councillors – 3 Con, 2 Lib Dem, 1 Lab)

Independent Members

1. TBC
2. TBC
3. TBC

Parish Council Representatives

1. TBC
2. TBC
3. TBC

Borough Council Members

Conservative (3)

1. TBC
2. TBC
3. TBC

Liberal Democrat (2)

1. Cllr B Aspinell
2. Cllr P Mynott

Labour (1) Cllr J Morrissey

Note: Staff Appeals/Appointments Committees were appointed as required.

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8. **APPOINTMENT OF STANDING GROUPS, BOARDS:** RESOLVED to adopt the following proposals in relation to the appointment of Standing Groups:

(i) **STAFF LOCAL AGREEMENT CONSULTATION FORUM**

Employer's Side (The Council)

Leader of the Council:	Cllr. Mrs McKinlay
Deputy Leader of the Council:	Cllr. Hirst
Majority Group Nominee:	Cllr Mrs McKinlay
Leader of Main Opposition Group:	Cllr. Kendall

(ii) **PUBLIC INFORMATION PANEL**

Membership 3 (Con 2, Lib Dem 1)

Conservative

Cllr L Mckinlay

Cllr R Quirk

Reserve: TBC

Liberal Democrat

Cllr K Chilvers

Reserve: Cllr D Kendall

(iii) **INDEPENDENT REMUNERATION PANEL**

Mr N Abbott

Mr M Hawkins

Mr N Otley

[HoL&G-Boyle]

9. **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN OF POLICY AND RESOURCES BOARD, EXECUTIVE PANELS AND COMMITTEES:** RESOLVED UNANIMOUSLY to adopt the following in relation to the appointment of the Chairman and Vice-Chairman of Policy and Resources Board, Environment, health and Housing Board, Executive Panels, Committees and Standing Groups etc.

(i) **POLICY AND RESOURCES BOARD**

Chairman	: Cllr Mrs McKinlay
Vice-Chairman	: Cllr Hirst

ASSET, INFRASTRUCTURE AND LOCALISM PANEL

Chairman:	Cllr Quirk
Vice-Chairman	Cllr Baker

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OVERVIEW AND SCRUTINY COMMITTEE

Chairman	Cllr Aspinell
Vice-Chairman	Cllr Tee

JOINT COMMITTEE FOR COUNTRY PARKS AND COUNTRYSIDE ESTATE

Chairman: To be decided by Joint Committee members
Vice-Chairman: To be decided by Joint Committee members

ENVIRONMENT PANEL

Chairman	:	Cllr Sleep
Vice-Chairman	:	Cllr Lloyd

PLANNING DEVELOPMENT CONTROL AND LICENSING COMMITTEE

Chairman	:	Cllr McCheyne
Vice-Chairman	:	Cllr Mrs Hones

AUDIT COMMITTEE

Chairman	:	Cllr Hossack
Vice-Chairman	:	Cllr Kerslake

HOUSING AND HEALTH PANEL

Chairman	Cllr J Pound
Vice-Chairman	Cllr L Golding

PARKING, BOROUGH PROJECT LIAISON AND HIGHWAYS LOCALISM PANEL

Part B of meetings

Chairman	:	Cllr Parker
Vice-Chairman	:	Cllr Sparling

RETAIL, COMMUNITY AND CULTURE PANEL

Chairman	:	Cllr Reed
Vice-Chairman	:	Cllr Russell

(ii) **STANDING GROUPS AND BOARDS**

Staff Local Agreement Consultation Forum

Chairman	:	Leader of the Council
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Public Information Panel

Chairman	:	Cllr Mrs McKinlay
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[HoL&G-Boyle]

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10. **MEMBERS' ALLOWANCES 2012/2013:** Members were reminded of the resolution made at the 21.2.12 Special Policy and Resources Board regarding Members' Allowances for 2012/13 that, in view of the necessity for savings to be made by the Council, Members' Allowances for 2012/13 would remain at the 2011/12 level and be paid as follows:

Basic Allowance £5,950.80 (Paid to all Members and including travel and subsistence)

Special Responsibility Allowance (SRA):

Chairmen of Policy and Resources Board, the four Executive Panels and Planning Development Control and Licensing Committee: £5,266.09

Chairman of Overview and Scrutiny Committee and Audit Committee: £2,707.50

Vice-chairmen of all Panels/Committees: £957.57

Leader of the Council: £13,086.25

Deputy Leader of the Council: £6,317.50

Leader of the majority opposition group: £5,266.09

Leader of the minority opposition group: £2,632.59

Mayor's Allowance: £3,300

Deputy Mayor's Allowance £750.00

The Leader confirmed that she had contacted the Independent Remuneration Panel regarding the proposals and Panel members had approved the proposed Members' Allowances for 2012/13.

Cllr Kendall indicated that he wished to reduce by 5% the Member's Allowance he was paid.

RESOLVED that the Council noted the revised Members Allowances for 2012/13.

[HoL&G-Boyle-HoR-McKenzie/Storey]

11. **MEMORIALS OR PETITIONS:** No memorials or petitions were presented.
12. **QUESTIONS:** There were none.
13. **DAY AND HOUR OF MEETING:** RESOLVED to approve and adopt the Calendar of Meetings which had been circulated prior to the meeting, subject to three amendments put before Members. The agreed calendar was appended to these minutes.
[HoL&G-Boyle]

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14. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS:

RESOLVED to appoint the following persons as the Council's representatives on the organisations set out below for 2012/13:

Organisation	Council Representatives for 2012/13
Active Brentwood	Cllr Reed
Basildon & Thurrock Hospitals Trust	TBC (Conservative)
Brentwood Access Group	Cllr Mrs Pound
Brentwood and District Age Concern	Cllr Mrs Henwood Cllr Mrs Davies
Brentwood Arts Council	Cllr Mynott
Brentwood First	Cllr Mrs McKinlay Cllr Reed
Brentwood Football Club Management Committee	Cllr Aspinell Cllr Parker Cllr Russell
Brentwood/Landkreis Roth Town Twinning Association	Cllr Mrs Henwood Cllr Mrs Hones Cllr Keeble (The Mayor and Deputy Mayor are President and Deputy President)
Brentwood Leisure Trust	Cllr Hirst Cllr Reed
Brentwood/Montbazon Town Twinning Association	Cllr Ms Golding Cllr Le-Surf Cllr Tee (The Mayor and Deputy Mayor are President and Deputy President)
Brentwood MIND	Cllr Carter
Brentwood Renaissance Group	Cllr Hirst Cllr Le-Surf Cllr Mrs McKinlay Cllr Reed
Brentwood Rugby Club Pavilion Management Committee	Cllr Hirst Cllr Sapwell Cllr Sleep
Brentwood Theatre Trust	Cllr Le-Surf Cllr Baker

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Citizens Advice Bureau	Cllr Mrs Henwood Cllr Mrs Hones
Community Transport Partnership	Cllr Mrs Henwood
Council for Voluntary Service	Cllr Tee Cllr Mrs Pound
East and West Horndon Village Hall Committee	Cllr Ms Golding Cllr Mrs Murphy
Essex Police and Crime Panel	Cllr Lee
Friends of Country Parks	Cllr Hirst Cllr Hossack Subs Cllrs Lloyd and Mrs Pound)
IAA Member Working Group (Formerly Essex Waste Management Joint Committee)	Cllr Sleep
Ingatestone and Fryerning Community Club	Cllr Mrs Hones
Museums in Essex Committee	Cllr Reed
Parking, Borough Project Liaison And Highways Localism Panel Part A	Cllrs Parker, Sparling, Braid and Clarke
Police Community Consultative Committee	Cllr Ms Golding
South Essex Parking Partnership Representative	Chairman of Parking, Borough Projects Liaison and Highways Localism Panel
SNAP	Cllr Tee
Three Arch Bridge Community Hall	Cllr Morrissey Cllr Miss Lewis
Conservators of Shenfield Common	Cllr Lee Cllr Lloyd Cllr Sleep
Council for the Protection of Rural Essex	Cllr Ms Golding Cllr Mrs Henwood
Hartwood Golf Club	Cllr Russell Cllr Lloyd
Headley Common Trustees	Cllr Lloyd Cllr Tee
Howard Memorial Trust	Cllr Ms Golding
Hutton Charities	Cllr Braid Cllr Mrs Cornell
South Weald Parish Hall	Cllr Mrs Coe Cllr Clarke

[HoL&G-Boyle]

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15. NOTICES OF MOTION: Cllr Miss Lewis had given notice of the following:

"Brentwood Borough Council acknowledges the need to ensure the safety and protection of all within our parks. We call for review to be taken across all our local and country parks to ensure that appropriate signage is in place for visitors and users of the parks with a particular focus on the ponds and lakes where animals and children are in particular danger from waste not removed from the site".

The Motion was MOVED and SECONDED and referred to the Environment Panel.

[HoL&G-Boyle]

16.. CONFIRMATION OF APPOINTMENT OF SECTION 151 OFFICER (Exempt Information, Paragraph 4 of Part 1 of 12A of the Local Government Act 1972).

Members had before them a confidential report from the Managing Director concerning the confirmation of the appointment of the Section 151 Officer.

A Member requisitioned pursuant to Standing Order 15.1 that voting on the Motion be recorded:

FOR: Cllrs Baker, Clarke, Mrs Coe, Mrs Cornell, Ms Golding, Mrs Henwood, Hirst, Hones, Hossack, Keeble, Kerslake, Miss Lewis, McCheyne, Mrs McKinlay, Mrs Murphy, Parker, Mrs Pound, Quirk, Reed, Russell, Sleep, Sparling and Tee (23)

AGAINST: Nil

ABSTAIN: Cllrs Aspinell, Carter, Ms Chilvers, Clark, Mrs Davies, Kendall, Le-Surf, Lloyd, Morrissey, Mynott and Sapwell (11)

The Motion was CARRIED and the recommendation set out in the report was RESOLVED with appropriate delegations for the role.

[MD-Crowe]

BRENTWOOD BOROUGH COUNCIL BOROUGH COUNCIL ELECTION

Date: 3rd May 2012

Borough Ward	Candidates	Description	Votes cast
Brentwood North Electorate 4835 Seats 1 Ballot Papers 1527 % Poll 31.6	CARTER, Ross Adam FARAGHER, Paul James GULLEFORD, Kenneth Arnold MILLWOOD, Richard	Liberal Democrat Conservative Party Candidate UKIP The Labour Party Candidate	810 Elected 439 104 170
Brentwood South Electorate 4374 Seats 1 Ballot Papers 1580 % Poll 36.0	BISHOP, David John MORRISSEY, Juliette SOUTHGATE, Wilfred TYRELL, Stephen George	Conservative Party Candidate The Labour Party Candidate UK Independence Party Liberal Democrat	594 689 Elected 146 149
Brentwood West Electorate 5253 Seats 1 Ballot Papers 1828 % Poll 34.8	BARRETT, Gareth Paul CHILVERS, Karen Louise HOLMES, Joan Edith	The Labour Party Candidate Liberal Democrat Conservative Party Candidate	148 1003 Elected 667
Brizes & Doddinghurst Electorate 4723 Seats 1 Ballot Papers 1518 % Poll 32.1	GREEN, Charles Richard MAGUIRE, Yvonne Jeanette MCCHEYNE, Roger John WIGRAM, Michele Anne	Liberal Democrat UK Independence Party Conservative Party Candidate The Labour Party Candidate	262 318 806 Elected 131
Herongate, Ingrave & West Horndon Electorate 2965 Seats 1 Ballot Papers 930 % Poll 31.4	BECKETT, Simon MURPHY, Sheila Patricia NORRIS, Peter	Liberal Democrat Conservative Party Candidate The Labour Party Candidate	84 696 Elected 140
Hutton Central Electorate 2917 Seats 1 Ballot Papers 930 % Poll 31.9	KERSLAKE, John Wilfred Ernest KORTLANDT, Susan PRICE, Linda Doreen	Conservative Party Candidate The Labour Party Candidate Liberal Democrat	669 Elected 145 104
Hutton North Electorate 3178 Seats 1 Ballot Papers 912 % Poll 28.7	BOWYER, Peter Charles MAYO, Peter John MCLINLAY, Louise Jane	Liberal Democrat The Labour Party Candidate The Conservative Party Candidate	112 192 600 Elected
Hutton South Electorate 3082 Seats 1 Ballot Papers 900 % Poll 29.2	FOSTER, Deborah Lynn REED, Mark Peter SEYMOUR, Christine Janie WATT, David	The Labour Party Candidate Conservative Party Candidate Liberal Democrat UK Independence Party	96 557 Elected 68 178

Ingatestone, Fryerning & Mountnessing Electorate 4846 Seats 1 Ballot Papers 1537 % Poll 31.7	BROWN, Colin Stuart GULLEFORD, Janette Pauline SLEEP, Anthony Robert WINTER, Jane	Liberal Democrat UKIP Conservative Party Candidate The Labour Party Candidate	141 304 870 Elected 213
Pilgrims Hatch Electorate 4599 Seats 1 Ballot Papers 1513 % Poll 32.9	KENDALL, David John SAUNDERS, Stephen John WATERHOUSE, Yvonne	Liberal Democrat Conservative Party Candidate The Labour Party Candidate	920 Elected 328 255
Shenfield Electorate 4256 Seats 1 Ballot Papers 1593 % Poll 37.4	BARRETT, Tim Nicholas BREHAUT, Margaret Rose CLARK, Graeme Lawrence	The Labour Party Candidate Conservative Party Candidate Liberal Democrat	116 611 853 Elected
Tipps Cross Electorate 3064 Seats 1 Ballot Papers 1260 % Poll 41.1	HOPKINS, John Antony KEEBLE, Roger Charles SPENCER, June Dorothy WHEELER, Susannah	The Labour Party Candidate Independent Liberal Democrat Conservative Party Candidate	44 701 Elected 19 493
Warley Electorate 4676 Seats 1 Ballot Papers 1464 % Poll 31.3	BURELLI, Kim Michele ELLIS, Trevor Keith MAYO, Stephen TEE, David Wesley	English Democrats – “Putting England First!” Liberal Democrat The Labour Party Candidate Conservative Party Candidate	97 344 219 797 Elected

REVISED POLITICAL BALANCE PROPOSAL 2012/13

Committees	Membership	Conservative	Liberal Democrat	Labour	Independent	Total
Policy and Resources Board	11	8	2	1	-	11
Asset, Infrastructure and Localism Panel	11	8	2	1	-	11
Audit Committee	5	3	2	-	-	5
Environment Panel	11	7	3	-	1	11
Highways and Parking Panel	11	8	2	-	1	11
Housing and Health Panel	11	8	2	1		11
Overview and Scrutiny Committee	11	7	3	1		11
*Planning Development Control and Licensing Committee	15	11	3	1		15
Retail, Community and Culture Panel	11	8	2	-	1	11
Joint Committee for Country Parks and Countryside Estate	2	2	-	-	-	2
	99	70	21	5	3	99

Total Entitlement: $99 \div 37 \times 26 = 70$ (69.57) Conservative
 $99 \div 37 \times 8 = 21$ (21.36) Liberal Democrat
 $99 \div 37 \times 2 = 5$ (5.34) Labour
 $99 \div 37 \times 1 = 3$ (2.67) Independent

- Note:
1. Standards Committee is outside Political Balance Requirements
 2. Staff Appeals and Staff Appointments Committee are to be appointed as and when required.
 - *3. In order to meet the requirements of the liquor licensing legislation which came into effect in 2006, the Planning Development Control and Licensing Committee provides a pool of Members.

Brentwood Borough Council – Calendar Of Meetings 2012/13

2012

May

01	Tues	
02	Wed	
03	Thurs	Elections
04	Fri	
05	Sat	
06	Sun	
07	Mon	Bank Holiday
08	Tues	
09	Wed	
10	Thurs	
11	Fri	
12	Sat	
13	Sun	
14	Mon	Group
15	Tues	
16	Wed	Annual Council
17	Thurs	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tues	
23	Wed	Planning Development Control and Licensing Committee
24	Thurs	
25	Fri	
26	Sat	
27	Sun	
28	Mon	
29	Tue	Retail Community and Culture Panel
30	Wed	
31	Thurs	Audit Committee

June

01	Fri	
02	Sat	
03	Sun	
04	Mon	Bank Holiday
05	Tues	Bank Holiday
06	Wed	
07	Thurs	
08	Fri	
09	Sat	
10	Sun	
11	Mon	

Brentwood Borough Council – Calendar Of Meetings 2012/13

12	Tue	
13	Wed	Environment Panel
14	Thurs	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tues	Parking, Borough Project Liaison and Highways Localism Panel
20	Wed	Audit Committee
21	Thurs	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
(26	Tue	Housing and Health Panel
LGA 27	Wed	Planning Development Control and Licensing Committee
Conference (28	Thurs	
29	Fri	
30	Sat	

JULY

01	Sun	
02	Mon	Overview and Scrutiny Committee
03	Tues	
04	Wed	Asset, Infrastructure and Localism Panel
05	Thurs	Standards Committee
06	Fri	
07	Sat	
08	Sun	
09	Mon	Group
10	Tues	Civic Service
11	Wed	Policy and Resources Board
12	Thurs	
13	Fri	
14	Sat	
15	Sun	
16	Mon	Group
17	Tues	
18	Wed	Ordinary Council
19	Thurs	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tues	
25	Wed	Planning Development Control and Licensing Committee

Brentwood Borough Council – Calendar Of Meetings 2012/13

26	Thurs
27	Fri
28	Sat
29	Sun
30	Mon
31	Tues

AUGUST

01	Wed
02	Thurs
03	Fri
04	Sat
05	Sun
06	Mon
07	Tues
08	Wed
09	Thurs
10	Fri
11	Sat
12	Sun
13	Mon
14	Tues
15	Wed
16	Thurs
17	Fri
18	Sat
19	Sun
20	Mon
21	Tues
22	Wed
23	Thurs
24	Fri
25	Sat
26	Sun
27	Mon
28	Tues
29	Wed
30	Thurs
31	Fri

Bank Holiday

SEPTEMBER

01	Sat
02	Sun
03	Mon
04	Tues
05	Wed
06	Thurs

Planning Development Control and Licensing Committee

Brentwood Borough Council – Calendar Of Meetings 2012/13

	07	Fri	
	08	Sat	
	09	Sun	
	10	Mon	
	11	Tues	Housing and Health Board
	12	Wed	Retail, Community and Culture Panel
	13	Thurs	
	14	Fri	
	15	Sat	
	16	Sun	
	17	Mon	
	18	Tues	Environment Panel
	19	Wed	Parking, Borough Project Liaison and Highways Localism Panel
	20	Thurs	
	21	Fri	Audit Committee
Lib Dem	22	Sat	
Party	23	Sun	
Conference	24	Mon	
	25	Tues	
	26	Wed	
	27	Thurs	Asset, Infrastructure and Localism Panel
	28	Fri	
	29	Sat	
)	30	Sun	
Labour)			
)			
Party)	OCTOBER		
)	01	Mon	
Conference)	02	Tues	
)	03	Wed	
)	04	Thurs	
	05	Fri	
	06	Sat	
Conservative	07	Sun	
Party	08	Mon	
Conference	09	Tues	
	10	Wed	
	11	Thurs	Planning Development Control and Licensing Committee
	12	Fri	
	13	Sat	
	14	Sun	
	15	Mon	Overview and Scrutiny Committee
	16	Tues	
	17	Wed	Policy and Resources Board
	18	Thurs	Standards Committee
	19	Fri	
	20	Sat	
	21	Sun	

Brentwood Borough Council – Calendar Of Meetings 2012/13

	22	Mon	Group
	23	Tues	
	24	Wed	Ordinary Council
	25	Thurs	
	26	Fri	
	27	Sat	
	28	Sun	
Half Term	(29	Mon	
	(30	Tues	
	(31	Wed	

NOVEMBER

(01	Thurs	
(02	Fri	
	03	Sat	
	04	Sun	
	05	Mon	
	06	Tues	Parking, Borough Project Liaison and Highways Localism Panel
	07	Wed	Planning Development Control and Licensing Committee
	08	Thurs	
	09	Fri	
	10	Sat	
	11	Sun	Remembrance Sunday
	12	Mon	
	13	Tues	Retail Community and Culture
	14	Wed	Environment Panel
	15	Thurs	Police Commissioner Elections
	16	Fri	
	17	Sat	
	18	Sun	
	19	Mon	
	20	Tues	Housing and Health Panel
	21	Wed	Asset, Infrastructure and Localism Panel
	22	Thurs	
	23	Fri	
	24	Sat	
	25	Sun	
	26	Mon	
	27	Tues	Audit Committee
	28	Wed	Overview and Scrutiny
	29	Thurs	
	30	Fri	

DECEMBER

	01	Sat	
	02	Sun	

Brentwood Borough Council – Calendar Of Meetings 2012/13

03	Mon	
04	Tues	
05	Wed	Planning Development Control and Licensing Committee
06	Thurs	
07	Fri	
08	Sat	
09	Sun	
10	Mon	Group
11	Tues	
12	Wed	Policy and Resources Board
13	Thurs	
14	Fri	
15	Sat	
16	Sun	
17	Mon	Group
18	Tues	
19	Wed	Ordinary Council
20	Thurs	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tues	Christmas Day
26	Wed	Boxing Day
27	Thurs	
28	Fri	
29	Sat	
30	Sun	
31	Mon	

2013

JANUARY

01	Tues	New Years Day
02	Wed	
03	Thurs	
04	Fri	
05	Sat	
06	Sun	
07	Mon	
08	Tues	
09	Wed	Planning Development Control and Licensing Committee
10	Thurs	
11	Fri	
12	Sat	
13	Sun	
14	Mon	

Brentwood Borough Council – Calendar Of Meetings 2012/13

15	Tues	Parking, Borough Project Liaison and Highways Localism Panel
16	Wed	Audit Committee
17	Thurs	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tues	Housing and Health Panel
23	Wed	Asset, Infrastructure and Localism Panel
24	Thurs	
25	Fri	
26	Sat	
27	Sun	
28	Mon	
29	Tues	
30	Wed	Environment Panel
31	Thurs	

FEBRUARY

	01	Fri	
	02	Sat	
	03	Sun	
	04	Mon	
	05	Tues	Retail, Community and Culture Panel
	06	Wed	Planning Development Control and Licensing Committee
	07	Thurs	
	08	Fri	
	09	Sat	
	10	Sun	
	11	Mon	Group
	12	Tues	Special Policy/Ordinary Council
	13	Wed	
	14	Thurs	
	15	Fri	
	16	Sat	
	17	Sun	
Half Term	(18	Mon	
	(19	Tues	
	(20	Wed	
	(21	Thurs	
	(22	Fri	
	23	Sat	
	24	Sun	
	25	Mon	Overview and Scrutiny Committee
	26	Tues	
	27	Wed	
	28	Thurs	

Brentwood Borough Council – Calendar Of Meetings 2012/13

MARCH

01	Fri	Civic Dinner
02	Sat	
03	Sun	
04	Mon	
05	Tues	
06	Wed	Planning Development Control and Licensing Committee
07	Thurs	Standards Committee
08	Fri	
09	Sat	
10	Sun	
11	Mon	Group
12	Tues	Audit Committee
13	Wed	Policy and Resources Board
14	Thurs	
15	Fri	
16	Sat	
17	Sun	
18	Mon	Group
19	Tues	
20	Wed	Ordinary Council
21	Thurs	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tues	
27	Wed	
28	Thurs	
29	Fri	Good Friday
30	Sat	
31	Sun	

APRIL

01	Mon	Easter Monday
02	Tues	
03	Wed	
04	Thurs	
05	Fri	
06	Sat	
07	Sun	
08	Mon	
09	Tues	
10	Wed	
11	Thurs	

Brentwood Borough Council – Calendar Of Meetings 2012/13

12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tues	
17	Wed	Planning Development Control and Licensing Committee
18	Thurs	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tues	
24	Wed	
25	Thurs	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tues	

MAY

01	Wed	
02	Thurs	Elections (County)
03	Fri	
04	Sat	
05	Sun	
06	Mon	Bank Holiday
07	Tues	
08	Wed	
09	Thurs	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tues	
15	Wed	Annual Council
16	Thurs	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tues	
22	Wed	
23	Thurs	
24	Fri	
25	Sat	
26	Sun	
27	Mon	Bank Holiday

Brentwood Borough Council – Calendar Of Meetings 2012/13

28	Tues	
29	Wed	Planning Development Control and Licensing Committee
30	Thurs	
31	Fri	

JUNE

1	Sat	
2	Sun	
3	Mon	
4	Tues	
5	Wed	
6	Thurs	
7	Fri	
8	Sat	
9	Sun	
10	Mon	
11	Tues	
12	Wed	
13	Thurs	
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tues	
19	Wed	
20	Thurs	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tues	
26	Wed	Planning Development Control and Licensing Committee
27	Thurs	
28	Fri	
29	Sat	
30	Sun	