

ANNUAL COUNCIL
19TH MAY 1999

PRESENT: Crs. Mrs. Hogan (Mayor), Bailey (Deputy Manager), Mrs. Anslow, Aspinell, Barr, Boggis, Braid, Mrs. Brehaut, Brown, Mrs. Cook, Dale, Davies, Elphick, Franklin, Freeman, Galbraith, Gottesmann, Dennis Hardy, Derek Hardy, Harley, Harrison, Mrs. Howe, Kendall, Kenny, Lewis, Mrs. Long, Mrs. McGinley, Minns, Myers, Reed, Robins, J. Russell, Mrs. Russell, Shawcross, Straw, Taylor and Young

APOLOGIES: Crs. Higgins and Wright.

1. MAYOR'S ANNOUNCEMENT AND PRESENTATIONS: The Mayor:

1. Welcomed Councillors Mrs. Anslow, Mrs. McGinley, Barr, Dennis Hardy and Franklin, new Members who had been elected recently to the Brentwood Borough Council.
2. On 15.4.99 planted a tree as part of the St. Thomas' Road environmental improvement scheme which was part of the Council's successful Capital Challenge Bid.
3. Hosted a reception for the 21st birthday of the Brentwood & District Talking Newspaper on 13.5.99 which was attended by all the volunteer members and non-members who had assisted the newspaper.
4. Was pleased to attend the launch of the 'Proof of Age' scheme at Sam's Nightclub on 14.5.99.
5. On 16.5.99, attended for the second year in succession the Brentwood Festival of Sport which took place at the Brentwood Centre and was pleased to see so many youngsters participating in a wide range of sports.
6. On 30.4.99, held a band concert, the final fund raising event in the Mayor's year of office, which raised £1,852. The event involved six Brentwood based bands. The Mayor thanked especially the Brentwood Drum Corp for their hard work in organising and co-ordinating the evening.

Overall the total amount raised during the Mayor's year of office for the Mayor's chosen charities, Brentwood Home Start and the Little Haven Children's Hospice, was £7,155. The newly named 'Liz Bottomley Charity Trust Fund of Brentwood' formerly the Mayor's Charity Trust Fund received donations during the year of £1,686.67.

The Mayor thanked also those who had been involved or supported these charitable events.

The Mayor presented a cheque to representatives of the Mayor's Chosen Charities, Brentwood Home-Start and Little Haven Children's Hospice. Each received £3,577.50. The Mayor presented a cheque in the sum of £1,686.67 to the CE&TC on behalf of the Liz Bottomley Charity Trust Fund.

Following this, the Mayor was proud and pleased to receive on behalf of the Council, gifts presented by Mr., Keith Potter, Editor of the Brentwood Gazette, to mark the Council's outstanding achievement in attaining Best Performance

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Indicators in Essex for the third year in succession, one gift in particular was dedicated to acknowledge the contribution of all Brentwood Council staff.

2. **ELECTION OF MAYOR:** Proposed by Cr. Mrs. Long, seconded by Cr. Myers that Cr. Bailey be elected as Mayor of the Borough for the year 1999/2000.

RESOLVED that Cr. Bailey be elected as Mayor of the Borough until his successor becomes entitled to act as Mayor.

Cr. Bailey made the Statutory Declaration of Acceptance of Office.

(The meeting was adjourned whilst Cr. Bailey and Cr. Mrs. Hogan left the Chamber to enable the new Mayor to be robed.)

Cr. Bailey thanked the Council for his appointment.

Proposed by Cr. Aspinell and seconded by Cr. Kendall that the Council thank Cr. Mrs. Hogan, the retiring Mayor for her work during her term of office.

RESOLVED accordingly.

The Mayor presented Cr. Mrs. Hogan with a badge to commemorate her year of office.

At the request of the Mayor, on behalf of the officers of the Council, the CE&TC presented gifts to Cr. Mrs. Hogan, the retiring Mayor and Mr. Wild the retiring Mayor's Escort.

3. **APPOINTMENT OF DEPUTY MAYOR:** Proposed by Cr. Elphick and seconded by Cr. Aspinell that Cr. Minns be appointed Deputy Mayor of the Borough for the year 1999/2000 until his successor becomes entitled to act as Deputy Mayor.

Cr. Minns made the Statutory Declaration of Acceptance of Office and thanked the Council for his appointment.

Before continuing with the remaining business of the meeting, in order to mark the Centenary Year of the Council (the first meeting of the Brentwood Urban Council took place on 8.4.1899) the Mayor, on behalf of the Council presented a gift to each of the two longest serving Councillors on the Council namely Cr. Minns and Cr. Shawcross. Both Cr. Minns and Cr. Shawcross thanked the Council.

4. **BRENTWOOD BOROUGH COUNCIL ELECTIONS 6.5.99:** The Council noted the report of the CE&TC on the summary of election results appended to these minutes.

[CE&TC-Sivell]

5. **POLITICAL GROUPS ON THE COUNCIL:** The CE&TC reported receipt detailed below of Notices under the Local Government (Committee and Political Groups) Regulations 1990:-

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1. **NOTICE OF CONSTITUTION OF A POLITICAL GROUP**

<u>Name of Political Group</u>	<u>Members of Group</u>
The Conservative Group	Cr. P. Reed Cr. V.A. Young Cr. A.E. Braid Cr. F. Kenny Cr. B. Lewis Cr. Mrs. J. McGinley Cr. Mrs. M. Brehaut Cr. P. Franklin Cr. R. Harrison

2. Notice of Wish to Join a Political Group and a request for a review of arrangements for the allocation of seats to Political Groups under Section 15 Local Government and Housing Act 1989

<u>Name of Member</u>	<u>Political Group</u>
Cr. Mrs. J.M. Anslow	Liberal Democrat
Cr. R.J. Barr	Liberal Democrat
Cr. Dennis I. Hardy	Liberal Democrat
Cr. P.N. Franklin	Conservative
Cr. Mrs. J.A. McGinley	Conservative

3. **NOTICE OF CHANGE OF NAME OF LEADER**

<u>Name of Member</u>	<u>Political Group</u>
Cr. Philip Reed	Conservative

6. **LEADER OF THE COUNCIL:** RESOLVED that the Leader of the majority political group on the Council, Cr. Gottesmann, be designated 'Leader of the Council'.

Arising therefrom it was FURTHER RESOLVED that Cr. Mrs. Cook be designated as 'Deputy Leader of the Council'.

7. **APPOINTMENT OF COMMITTEES ETC:** The Council was invited to review and determine the allocation of seats on Committees and Sub-Committees in accordance with the provisions of Section 15 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990, to determine the number of voting Members on each Committee and Sub-Committee, to appoint the Committees and Sub-Committees and allocate seats on the Committees and Sub-Committees in accordance with the wishes of the respective political groups on the Council.

Members were also asked to approve an amendment to the terms of reference to the Policy & Co-ordinating Committee to reflect the new duty to be imposed of Best Value. Following the Special Joint Meeting of the Council and Policy & Co-ordinating Committee on 24.2.99, the Council was asked to approve an addition to the terms of reference of certain Committees and Sub-Committees to acknowledge the requirement of the Council to achieve the objectives of the Crime & Disorder Strategy.

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A report and proposal for the political balance of the Council had been circulated and Members also had before them details of the political groups nominations to the seats allocated to those groups on the Committees and Sub-Committees of the Council.

The report set out the calculation of the total entitlement of each political group to seats on the Council and the calculation of seats for each political group on each Committee and Sub-Committee.

Members were reminded that the minimum number of Members to constitute a political group was two. It was for the Council to allocate seats on Committees and Sub-Committees to Members who were not members of a political group. Therefore the Council was requested to allocate seats to Cr. Boggis as the only Liberal and Cr. Galbraith as the only Independent Conservative on the Council.

RESOLVED:

1. To adopt the political balance proposals before the Council (appended).
2. In accordance with Standing Order 3 that the Mayor (or in his absence the Deputy Mayor) and the Leader of the Council shall be an ex-officio Member of every Committee and Sub-Committee of the Council but that these Members shall not have voting powers unless appointed to a Committee or Sub-Committee within the political balance calculation.
3. To appoint the Committees and Sub-Committees for the ensuing year as shown below.
4. To approve an amendment to the Terms of Reference to the Policy and Co-ordinating Committee by adding to Section 19 - Management and Review.
(vii) To co-ordinate the Council's approach to the implementation of the new duty of Best Value.
5. To add 'To progress actions arising from the Crime & Disorder Strategy which are within the remit of the Committee / Sub-Committee' to the terms of reference to the Policy & Co-ordinating, Planning, Technical Services, Environment and Community Services, Technical Services, Country Parks & Recreation and Arts & Heritage Committees, together with Personnel, Health & Safety and Review and Licensing Sub-Committees.
6. To allocate seats to Cr. Boggis on the Environment & Community Services Committee, Arts & Heritage Committee and Staff Appeals Committee, together with a seat on the Licensing Sub-Committee.
7. To allocate seats to Cr. Galbraith on Technical Services Committee, Arts & Heritage Committee, Country Parks & Recreation Committee and Personnel, Health & Safety and Review Sub-Committee.
8. Subject to resolution 2, 6 & 7 before, that the number of Voting Members of each Committee and Sub-Committee having taken into account the political balance of the Council together with the wishes of the political groups as to who was to be appointed to the seats on the Committees and Sub-Committees in accordance with Section 15 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations shall be as follows:

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(A) **POLICY & CO-ORDINATING COMMITTEE:**
Membership 15 (Cons 4, Lab 1 & LD 10)

Liberal Democrat:

Crs. Aspinell, Brown, Mrs. Cook, Dale, Davies, Gottesmann, Derek Hardy, Myers, Robins and Shawcross.

Substitute Members: Crs. Mrs. Long and Mrs. Russell.

Conservative:

Crs. Kenny, Lewis, Reed and Young.

Substitute Members: Crs. Harrison and Mrs. McGinley.

Labour:

Cr. Minns.

Substitute Member: Cr. Elphick.

(i) **Personnel, Health & Safety and Review Sub-Committee:**
Membership 9. (Cons 2, Lab. 0 & LD 6, 1 Ind. Con.)

Liberal Democrat:

Crs. Brown, Mrs. Cook, Dale, Derek Hardy, Mrs. Howe and J. Russell.

Substitute Members: Crs. Gottesmann and Shawcross.

Conservative:

Crs. Reed and Young.

Substitute Members: Crs. Harrison and Lewis.

Independent Conservative:

Cr. Galbraith.

(B) **PLANNING COMMITTEE:**
Membership 15 (Cons 4, Lab 1 & LD 10)

Liberal Democrat:

Crs. Aspinell, Mrs. Cook, Dale, Davies, Mrs. Freeman, Gottesmann, Dennis Hardy, Higgins, Myers and Taylor.

Substitute Members: Crs. Brown and J. Russell.

Conservative:

Crs. Harrison, Kenny, Mrs. McGinley and Wright.

Substitute Members: Crs. Lewis and Reed.

Labour:

Cr. Minns.

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(C) **TECHNICAL SERVICES COMMITTEE:**
Membership 15 (Cons 3, Lab 1 & LD 10, Ind. Con. 1)

Liberal Democrat:

Crs. Mrs. Anslow, Aspinell, Bailey, Barr, Davies, Mrs. Freeman, Dennis Hardy, Kendall, Robins and Taylor.

Substitute Members: Crs. Derek Hardy and Mrs. Howe.

Conservative:

Crs. Kenny, Lewis and Young.

Substitute Members: Crs. Reed and Wright.

Labour

Cr. Elphick.

Substitute Member: Cr. Minns.

Independent Conservative:

Cr. Galbraith.

(D) **ENVIRONMENT AND COMMUNITY SERVICES COMMITTEE:**
Membership 15 (Cons 4, Lab 1, LD 9 and Lib 1)

Liberal Democrat:

Crs. Barr, Dale, Derek Hardy, Dennis Hardy, Mrs. Howe, Mrs. Long, Mrs. Russell, Straw and Taylor.

Substitute Members: Crs. Aspinell and Myers.

Conservative:

Crs. Braid, Mrs. Brehaut, Franklin and Young.

Substitute Members: Crs. Kenny and Mrs. McGinley.

Liberal:

Cr. Boggis.

Labour:

Cr. Minns.

Substitute Member: Cr. Elphick.

(i) **Licensing Sub-Committee:**
Membership 9 (Cons 2, Lab 1, LD 5, Lib. 1)

Liberal Democrat:

Crs. Brown, Gottesmann, Harley, Mrs. Long and Straw.

Substitute Members: Crs. Dennis Hardy and Kendall.

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Conservative:

Crs. Harrison and Young.

Substitute Members: Crs. Braid and Franklin.

Labour:

Cr. Elphick.

Substitute Member: Cr. Minns.

Liberal:

Cr. Boggis.

- (E) HOUSING COMMITTEE:
Membership 15 (Cons 4, Lab 1 & LD 10)

Liberal Democrat:

Crs. Mrs. Anslow, Barr, Mrs. Cook, Davies, Mrs. Freeman, Gottesmann, Mrs. Hogan, Mrs. Howe, Mrs. Long and Straw.

Substitute Members: Crs. Dale and Higgins.

Conservative:

Crs. Mrs. Brehaut, Harrison, Mrs. McGinley and Wright.

Substitute Members: Crs. Franklin and Young.

Labour:

Cr. Elphick.

Substitute Member: Cr. Minns.

- (F) ARTS & HERITAGE COMMITTEE:
Membership 15 (Cons 4, Lab 0 & LD 9, Lib 1, Ind. Con. 1)

Liberal Democrat:

Crs. Mrs. Anslow, Brown, Harley, Mrs. Hogan, Kendall, Myers, J. Russell, Shawcross and Taylor.

Substitute Members: Crs. Bailey and Straw.

Conservative:

Crs. Mrs. Brehaut, Franklin, Lewis and Mrs. McGinley.

Substitute Members: Crs. Braid and Wright.

Liberal:

Cr. Boggis.

Independent Conservative:

Cr. Galbraith.

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- (G) **COUNTRY PARKS & RECREATION COMMITTEE:**
Membership 15 (Cons 4, Lab 0, LD 10 & Ind. Con. 1)

Liberal Democrat:

Crs. Aspinell, Derek Hardy, Harley, Mrs. Hogan, Kendall, Myers, Robins, J. Russell, Shawcross and Straw.

Substitute Members: Crs. Mrs. Cook and Mrs. Freeman.

Conservative:

Crs. Franklin, Mrs. McGinley, Reed and Wright.

Substitute Members: Crs. Mrs. Brehaut and Kenny.

Independent Conservative:

Cr. Galbraith.

- (H) **TREE PRESERVATION ORDERS (APPEALS) COMMITTEE**
Membership 8 (Cons 2, Lab 1, LD 5)

Liberal Democrat:

Crs. Harley, Mrs. Howe, Mrs. Long, Shawcross and Straw.

Substitute Members: Crs. Mrs. Hogan and Robins.

Conservative:

Crs. Braid and Franklin.

Substitute Members: Crs. Mrs. Brehaut and Mrs. McGinley.

Labour:

Cr. Elphick.

- (I) **STAFF APPOINTMENTS COMMITTEE:**
Membership 7. (Cons 2, Lab. 0 & LD 5)

Liberal Democrat:

Crs. Brown, Mrs. Cook, Gottesmann, Myers and Mrs. Russell.

Substitute Members: Crs. Davies and Higgins.

Conservative:

Crs. Reed and Young.

Substitute Member: Cr. Wright.

- (J) **STAFF APPEALS COMMITTEE**
Membership 8 (Cons 2 & LD 5, 1 Lib)

Liberal Democrat:

Crs. Mrs. Freeman, Higgins, Kendall, Mrs. Russell and Taylor.

Substitute Members: Crs. Davies and Mrs. Long

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Conservative:

Crs. Braid and Lewis.

Substitute Member: Cr. Young.

Liberal:

Cr. Boggis.

8. **MEMBERS' ALLOWANCES 1999/2000:** Members considered an amended report which had been circulated.

RESOLVED to approve the following minor changes to the existing allowances scheme:

Special Responsibility Allowances:

- (1) to substitute the following:

SCHEDULE 1

- (i) The amount of Special Responsibility Allowances shall be 25% of the total allowances.
- (ii) A Chairman of a Sub-Committee who is also Chairman of a main Committee shall not be entitled to receive any Special Responsibility Allowance other than that due in respect of the main Committee.
- (iii) The following are specified as the special responsibilities in respect of which Special Responsibility Allowances are payable, and the Amounts of those allowances, with effect from 21 May 1998.

	Proportion of Total	£ (full year)
Leaderships		
Leader of Majority Group	8:55	2,127.23
Leader of Main Opposition	4:55	1,063.64
Deputy	2:55	531.82
Leader of Minority Opposition Group	2:55	531.82
Chairmen of Committees		
Country Parks & Recreation	4:55	1,063.64
Policy & Co-ordinating	4:55	1,063.64
Technical Services	4:55	1,063.64
Environment & Community Services	4:55	1,063.64
Housing	4:55	1,063.64
Planning	4:55	1,063.64
Arts & Heritage	4:55	1,063.64
Chairmen of Sub-Committees		
Personnel, Health & Safety and Review	2:55	531.82
Licensing	2:55	531.82
Chairman of Forums		
Town Forum	2:55	531.82
Pensioners Forum	2:55	531.82

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Chairman of DSO Boards

Contract Services	1.55	265.91
Leisure Services	1.55	265.91
Revenue Services	1.55	<u>265.91</u>
	55:55	14,625.00

Actual allowance paid to be calculated pro rata, with effect from 20.5.99.

- (2) That the BT be authorised to vary pro rata the rate of Special Responsibility Allowances, should any change in Chairmanships make it necessary to do so.

[BT-Keeble]

9. STANDING GROUPS, BOARDS AND WORKING PARTIES: RESOLVED:

1. To adopt the proposals set out below in relation to the appointment of Standing Groups and Boards etc.
2. To review and appoint any remaining Forums, Working Parties and Boards through the various Committees with those appointments being ratified at the Policy & Co-ordinating Committee on 23.6.99. Until that date the current membership shall remain unchanged.

STAFF LOCAL AGREEMENT CONSULTATIVE FORUM

Leader of the Council - Cr. Gottesmann
Chairman of Policy & Co-ordinating Committee - Cr. Myers
Chairman of Personnel and Performance Review Sub-Committee - Cr. Brown
Leader of Main Opposition Group - Cr. Reed
Deputy Leader of the Council - Cr. Mrs. Cook

DSO STAFF LOCAL AGREEMENT CONSULTATION FORUM

- | | |
|-----------------------|--------------------|
| (a) Contract Services |) Crs. Higgins and |
| (b) Leisure Services |) Mrs. Russell |
| (c) Revenue Services |) |

COMPETITIVE TENDERING BOARDS

- | | |
|---|--|
| (a) Contract Services
Chairman : Cr. Higgins | Vice-Chairman : Cr. Mrs. Russell
and Cr. Braid |
| (b) Leisure Services
Chairman : Cr. Higgins | Vice-Chairman : Cr. Mrs. Russell
and Cr. Harrison |
| (c) Revenue Services
Chairman : Cr. Higgins | Vice-Chairman : Cr. Mrs. Russell
and Cr. Braid |

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INCOME RELATED BENEFITS REVIEW BOARD

Liberal Democrat:

Crs. Dennis Hardy, Harley, Kendall, J. Russell and Taylor.

Conservative:

Cr. Braid and Franklin.

Liberal:

Cr. Boggis.

Independent Conservative:

Cr. Galbraith.

(Note 1. Three or more Members meeting together shall constitute a Board.
2. Members of the Review Board shall appoint a Chairman from amongst their number.)

PUBLIC INFORMATION PANEL

Membership 3 (Con 1, LD 2)

Liberal Democrat:

Crs. Gottesmann and Mrs. Long.

Conservative:

Cr. Reed (reserve Cr. Young).

TOWN FORUM

Membership 9 (Con. 3, LD 5, Lab 1)

Liberal Democrat:

Crs. Aspinell, Dennis Hardy, Mrs. Hogan, Kendall and Mrs. Russell.

Substitute Members: Crs. Barr and Harley.

Conservative:

Crs. Mrs. Brehaut, Kenny and Reed.

Substitute Members: Crs. Harrison and Young.

Labour:

Cr. Elphick.

Substitute Member: Cr. Minns.

PENSIONERS FORUM

Membership 8 (Con. 2, LD 4, Lab 1, Lib. 1)

Liberal Democrat:

Crs. Mrs. Freeman, Mrs. Hogan, Mrs. Long and Shawcross.

Substitute Members: Crs. Mrs. Anslow and Taylor.

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Conservative:

Crs. Mrs. McGinley and Wright.

Substitute Members: Crs. Mrs. Brehaut and Franklin.

Labour:

Cr. Minns.

Substitute Member: Cr. Elphick.

Liberal:

Cr. Boggis.

COMMUNITY SAFETY PANEL

Membership 3 (Con. 1, LD 2)

Liberal Democrat:

Crs. Aspinell and Higgins.

Conservative:

Cr. Mrs. Brehaut.

[CE&TC-Sivell, ATC-Horgan]

10. **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN OF EVERY COMMITTEE:** RESOLVED to adopt the following proposals in relation to the appointment of Chairman and Vice-Chairman of Committees, Sub-Committees, Standing Groups and Boards etc.

(i) Committees and Sub-Committees:

POLICY & CO-ORDINATING COMMITTEE:

Chairman: Cr. Myers

Vice-Chairman: Cr. Brown

Personnel, Health & Safety and Review Sub-Committee:

Chairman: Cr. Brown

Vice-Chairman: Cr. Mrs. Howe

PLANNING COMMITTEE

Chairman: Cr. Davies

Vice-Chairman: Cr. Dale

TECHNICAL SERVICES COMMITTEE:

Chairman: Cr. Aspinell

Vice-Chairman: Cr. Taylor

ENVIRONMENT AND COMMUNITY SERVICES COMMITTEE:

Chairman: Cr. Derek Hardy

Vice-Chairman: Cr. Mrs. Russell

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Licensing Sub-Committee:

Chairman: Cr. Straw
Vice-Chairman: Cr. Mrs. Long

HOUSING COMMITTEE:

Chairman: Cr. Mrs. Cook
Vice-Chairman: Cr. Mrs. Freeman

ARTS & HERITAGE COMMITTEE:

Chairman: Cr. Shawcross
Vice-Chairman: Cr. J. Russell

COUNTRY PARKS & RECREATION COMMITTEE:

Chairman: Cr. Robins
Vice-Chairman: Cr. Shawcross

TREE PRESERVATION ORDERS (APPEALS) COMMITTEE:

Chairman: Cr. Mrs. Long

(N.B. cannot be a member of Planning Committee)

STAFF APPOINTMENTS COMMITTEE

Chairman: Cr. Gottesmann

STAFF APPEALS COMMITTEE:

Chairman: Cr. Mrs. Russell

(ii) Standing Groups, Boards and Working Parties:

STAFF LOCAL AGREEMENT CONSULTATION FORUM

Chairman: Cr. Gottesmann

DSO STAFF LOCAL AGREEMENT CONSULTATION FORUM

(a) Contract Services)
(b) Leisure Services) Chairman: Cr. Higgins
(c) Revenue Services)

COMPETITIVE TENDERING BOARDS

Contract Services Board)
Leisure Services Board) Chairman: Cr. Higgins
Revenue Services Board)

PUBLIC INFORMATION PANEL

Chairman: Cr. Mrs. Long

TOWN FORUM

Chairman: Cr. Kendall

PENSIONERS FORUM

Chairman: Cr. Mrs. Long

COMMUNITY SAFETY PANEL

Chairman: Cr. Higgins

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11. **DAY AND HOUR OF MEETINGS:** RESOLVED to approve and adopt the Calendar of Meetings which had been circulated with the agenda for the meeting.
[CE&TC-Sivell, ATC-Horgan]

12. **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS:** With the exception of the Contested appointments for the Conservators of Shenfield Common which would be made following a vote which was taken at the meeting by Single Transferable Vote in accordance with Standing Order 16.

RESOLVED:

1. To appoint the following persons as the Council's representative on the organisations set out below for the period indicated:

- (a) Representatives who **SHOULD** be Members of the Council.

<u>Name of Organisation</u>	<u>No. of Reps</u>	<u>Date of Expiry of Term</u>	<u>Period of Term (Years)</u>	<u>Names of Representatives</u>
Association of Essex Councils	(1)	Indefinite	-	Leader of the Council
Local Government Association	(1)	Indefinite	-	Leader of the Council
Brentwood & District Age Concern	(2)	May 2000	1	Crs. Straw and Wright
Brentwood Sports Council	(2)	May 2000	1	Crs. Robins and Shawcross
E. & W. Horndon Village Hall Committee	(2)	May 2000	1	Crs. Boggis and Wright
Brentwood Arts Council	(1)	May 2000	1	Cr. Mrs. Anslow
Brentwood Housing Consortium Ltd.	(1)	May 2000	1	Cr. Derek Hardy
Ingrave Comm Assn.	(1)	May 2000	1	Cr. Mrs. Hogan
Hutton Comm Assn.	(1)	May 2000	1	Cr. J. Russell
National Playing Fields Association	(1)	May 2001	2	Cr. Young
Eastern Essex & Herts Regional Employers Organisation for Local Authorities	(1)	June 2000	1	Cr. Young

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Post Office Advisory Committee	(1)	May 2000	1	Cr. Robins
Herongate Village Hall Man. Cttee	(1)	May 2000	1	Cr. Wright
Three Arch Bridge Community Hall	(2)	May 2000	1	Cr. Mrs. Hogan and Minns
Brentwood Rugby Club Pavilion Man. Committee	(3)	May 2000	1	Crs. Aspinell, Shawcross and Young.
Larkins Playing Field Pav. Man. Committee	(3)	May 2000	1	(Chairman & Vice-Chairman Country Parks & Recreation Cttee) Cr. Mrs. Long
Warley Clubhouse Man. Committee	(2)	May 2000	1	Crs. Barr and Robins
Ingatestone & Fryerning Community Club	(1)	May 2000	1	Cr. Mrs. Anslow
National Society for Clean Air	(2)	May 2000	1	Crs. Derek Hardy and Wright
Citizens Advice Bureau	(2)	May 2000	1	Cr. Mrs. Howe and Mrs. Long
Brentwood & Landkreis Roth Twinning Association 1979	(3)	May 2000	1	Crs. Galbraith, Mrs. Hogan and Mrs. Long (Mayor and Deputy Mayor of the Council are President and Deputy-President of the Association respectively))
Brentwood/Montbazon Town Twinning Association	(3)	May 2000	1	Crs. Mrs. Brehaut, Mrs. Hogan and Shawcross (Mayor and Deputy Mayor are President and Vice-President of the Association respectively.)
Thames Chase Joint Committee	(3)	May 2000	2	Crs. Harrison, Straw and Taylor

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South West District Joint Consultative Committee (South Essex Health Authority)	(2)	May 2000	1	Crs. Mrs. Brehaut and Mrs. Long.
Brentwood Joint Community Care Committee	(2)	May 2000	1	Crs. Derek Hardy and Robins
Essex Home Safety Liaison Cttee	(1)	May 2000	1	Cr. Wright
Brentwood Theatre Trust	(2)	May 2000	1	Crs. Mrs. Brehaut and Elphick
Police Community Consultative Committee	(1)	May 2000	1	Chairman of Community Safety Panel - Cr. Higgins
Disabled and Access Groups	(1)	May 2000	1	Cr. Higgins
Council for Voluntary Service	(2)	May 2000	1	Mayor and Cr. Mrs. Long
Local Government Arts Forum	(1)	May 2000	1	Cr. Shawcross
Museums in Essex Committee	(1)	May 2000	1	Cr. Mrs. Hogan
Youth Arts Partnership	(1)	May 2000	1	Cr. Shawcross
Local Youth Management Committee	(3)	May 2000		Crs. Barr, Kendall and Mrs. McGinley
Thurrock & Brentwood Victim Support	(1)	May 2000	1	Cr. Taylor

(b) Representatives who need **NOT** be Members of the Council:-

Hartwood Golf Club	(2)	May 2000	1	Cr. Mrs. Brehaut and Robins
Relate	(1)	May 2000	1	Cr. Young
Council for the Protection of Rural England (Essex Branch Exec. Cttee)	(1)	May 2000	1	Cr. Taylor

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Victoria County History of Essex	(1)	May 2000	1	Cr. Aspinell
Essex Archaeological & Historic Congress	(1)	May 2000	1	Mr. W. Wilford
Essex Voluntary Civil Aid Assn.	(1)	May 2000	1	(The Mayor of the Borough Council)
South Weald Parish Hall	(2)	May 2000	1	Crs. Mrs. Howe and Shawcross
Rural Community - Council of Essex	(1)	May 2000	1	Cr. Braid
Basildon, Brentwood and Thurrock Comm. Health Council	(2)	May 2000 May 2002	4 4	Cr. Harrison (other rep Cr. Myers term expires 2002)

Charities

Headley Trustees	Common	(4)	May 2003	4	Cr. Taylor and Mrs. O'Donoghue (Mr. Wild & Mr. Earl's term expires 2001)
Shenfield		(1)	Indefinite		Cr. Galbraith
Hutton Charities		(2)	May 2003	4	Cr. Davies (other rep Cr. Braid term expires May 2001.)

School Governors:

Brentwood St. Thomas C. of E.	(1)	Aug. 2000	1	Mrs. S. Sutcliffe
St. Mary's Shenfield C. of E.	(1)	May 2003	4	Mrs. B. Groot
South Weald St. Peter's C. of E.	(1)	May 2000	1	Mr. A. Gibson
St. Joseph the Worker	(1)	May 2000	1	Mr. J. Harrison-Griffiths
Long Ridings County Primary School	(4)	Aug.2000	1	Miss F. Emery

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2. With regard to the contested appointment for the Conservators of Shenfield Common to authorise the CE&TC to appoint those persons elected as the Council's representatives following the outcome of the vote on the appointment.

Note: Following the outcome of the vote the following appointments were made:

Conservators of Shenfield Common	(6)	May 2000	1	Crs. Braid, Elphick, Mrs. Hogan, Minns, Mr. A. Grant, Mr. M. Trett (Mr. G.P. Green - Chairman and nominee of Lord of the Manor).
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[CE&TC-Sivell, ATC-Horgan]
